



Promoting Wildfire Safety Through Education and Action

Meeting Agenda: Thursday – September 22, 2022 @ 0900

Join Zoom Meeting

<https://us02web.zoom.us/j/83041778259?pwd=NHNHS05NbUwzd2czL3NSREtZWDE5dz09>

Meeting ID: 830 4177 8259

Passcode: 795450

Dial in: +1 669 900 6833

BOARD MEETING:

- 0900 - 0905:** Establish Quorum (P. Van Leer)
- 0905 – 0910:** Welcome Kian Brouwer – Newly Hired AOP & CC
- 0910 – 0915:** Treasurer Update (K. Varga)
- 0915 – 0920:** Executive Committee Update / Lemon Festival (P. Van Leer)
- 0920 – 0930:** RWMP Update (A. Parkinson – Project Manager)
- 0930 – 0940:** Structural Retrofit Platform Update (C. McGinnis – Project Manager)
- 0940 – 0950:** Gaviota Coast CWPP (S. Coffman – Project Manager)
- 0950 – 1000:** Chipping Project Update (S. Coffman)
- 1000 – 1010:** Herbivory and Coastal Conservancy Grants Update (R. Hazard / P. Seymour)
- 1010 – 1015:** Website Update (N. Elmquist)
- Motion to approve paying Wacky Puppy \$3,000 for annual service
- 1015 – 1020:** Potential Partnership with Landscape Domain for Monitoring (S. Coffman)
- 1020 – 1100:** *Guest Presentation: Dr. Marc Mayes, RWMP Landscape Domain*
- Bin Items:** Community Alert Radio Program, October Preparedness Event

2022 Meeting Schedule Posted: <https://sbfiresafecouncil.org/meetings/>

Next Scheduled Meeting (Board): Thursday, October 27th at 0900



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Firesafe Council
Board of Directors' Meeting
September 22, 2022**

Directors Present: Paul Van Leer, Ted Adams, Kevin Varga, Ray Smith, Phil Seymour, Scott Coffman, Renee O'Neill, Victoria Cooper, John Ahlman, Max Moritz, Rob Hazard, Supv. Joan Hartmann, Nic Elmquist

Directors Absent: D. Fawcett

35 Attendees (Total)

Meeting has a quorum as identified in Article IV. Section 9 of the [Bylaws](#)

Call to Order

09:00 AM- P. Van Leer calls the meeting to order and confirms quorum

Minutes

Previous minutes approved over email and are available on the website: [Meetings | Santa Barbara Firesafe Council \(sbfiresafecouncil.org\)](#)

Treasurer's Report

- K. Varga reviews Treasurer Report, QuickBooks provided in meeting package
- There is a delay with the Cal Fire advanced payments, likely caused by the increase in the grant programs; the Board needs to keep this in mind while managing future grants and finances
- \$10,000 received from PGE will help pay for Kian's Salary (see motions)
- \$5,000 received from SCE will help fund the recording and editing the October Event

Meeting Follows Agenda:

1. Executive Committee (P. Van Leer)
 - There have been two meetings conducted thus far and the meeting minutes are posted on the webpage
 - The meeting schedule is after the regular RWMP committee meeting, every other week from 10-11 am
 - Provides update on the September 24-25th Lemon festival
 - There has been a request from the CEC to provide support on Measure B. P. Seymour will investigate whether our organization is allowed to formally endorse propositions
2. RWMP – Community Domain (AM Parkinson)
 - Focus group has convened and has been successful thus far (see posts on Facebook)
 - Formal invitation for October event has been emailed and the flyer has been created
 - Media releases will begin over the next several weeks
 - Discussion regarding if we should sell SBCFSC shirts and hats

- Recommendation is to sell them for a slight profit and donate the proceeds to disadvantaged communities (P. Seymour researched this after the meeting, and advised it appears to be legal use of profits)
 - Kelly Hubbard highlights United Way has an account that can be donated to support Santa Barbara communities during emergencies and the recovery process
 - The SB Bucket Brigade is another option to receive donations from SBCFSC
3. Gaviota Coast CWPP (S. Coffman – Project Manager)
 - The third CWPP public meeting was held on Sept. 20th
 - Both the plan and the presentation are available on the website: (<https://sbfiresafecouncil.org/gaviota-coast-community-wildfire-protection-plan/>)
 - There is a plan to have a close-out lunch on Oct. 8th at El Capitan Resort from 11-2 pm to show appreciation to those who participated in the process
 - The plan is on schedule and within budget and should go for approval at the October SB Board of Supervisors meeting
 4. Chipping Grant (S. Coffman)
 - The paperwork for the grant was signed and approved
 - S. Coffman submitted request for a 25% advance
 - Advanced funds need to be spent within 6-months of when they are received
 - Next steps are to outreach/hire a project manager who will help coordinate the details of the project
 - Plan is for Neighborhood Chipping to begin Spring 2023
 5. Herbivory Grant (R. Hazard)
 - Grant paperwork has been received and will work on getting an advanced request submitted
 - Next steps will be to outreach/hire a project manager and release an RFP for environmental consultants to bid on completing the project specific analysis (CEQA requirement)
 - R. O’Neill highlights how the community has been very pleased with the grazing currently being completed by Cuyama Lamb in Tepusquet
 6. Coastal Conservancy Grant (P. Seymour)
 - The second submission of the requested additional information was received and acknowledged
 - The Coastal Conservancy Board will make its decision on the application at their December meeting
 7. SBCFSC Website Update (N. Elmquist)
 - Wacky Puppy provided an update of hours used this previous year
 - We currently have a balance of 9.13 hours
 - N. Elmquist recommends to renew the contract and add \$3,000 for an additional 35.3 hours of credit (see motions)

Motions:

1. Motion to use the funds from the PGE grant to pay for Kian’s salary (P. Seymour, R. Hazard, all in favor).
2. Motion to approve annual payment to Wacky Puppy for \$3,000 for 35.3 hours of service to manage SBCFSC webpage (S. Coffman, R. Smith, all in favor)

Action Items:

1. P. Seymour will check on whether the SBCFSC can formally endorse propositions
2. Executive Committee work on adding an insurance tab to the webpage
3. Submit Letter of Support for LPNF Ecological Restoration Project

Next Meeting Agenda Items:

1. Committee Updates
2. Chipping Project Update
3. Potential Partnership with Landscape Domain regarding project monitoring

Board Adjourned at 10:15 AM

Guest Presentation: <https://sbfiresafecouncil.org/featured-presentations/>

Dr. Marc Mayes, UCSB Earth Research Institute and Spatial Informatics Group-Natural Assets Lab
Regional Wildfire Mitigation Program – Landscape Domain

Future Meeting Schedule and Guest Speakers:

1. October 27th – Board Meeting
2. November 17th – Board and General Membership Meeting
3. December 29th – Board Meeting

Minutes respectfully submitted: Nic Elmquist

Goal 1: Increase fire prevention awareness and actions implemented by individuals and communities to reduce loss of life, property damage and impacts to natural resources from wildland fires.

- Finalize Gaviota Coast CWPP
- ✓ Submit Cal Fire Fire Prevention Grants (Feb. 9, 2022) to initiate a Rx Herbivory program and a Neighborhood Chipping Program.
- ✓ Plan 2022 Spring and Fall events to coincide with National Wildfire Preparedness weeks; hire an events coordinator to support these efforts.
- Bi-annual (or more) newsletter, first one to follow the Spring Event.
- Continue to update website and promote guest speaker series.
- Increase Firewise certified communities in the county.

Goal 2: Encourage local and regional land use planning efforts that increase the protection of life, property, and natural resources from the risks of wildland fire.

- SBCFSC representation at the Los Padres Stakeholder meetings.
- Placeholder for FSC support of local planning efforts (i.e. SB 9, etc.)

Goal 3: Develop sufficient financial and administrative resources such as staff, volunteers and sustainable funding to carry out our Mission.

- Submit grant through California Coastal Conservancy for funding for an Executive Director and one additional staff position.
- Hire an Executive Director (ad-hoc committee to work on proposal to Board for approval)
- ✓ Establish an Executive Committee who drafts a 3-year Financial and Administrative Plan to be approved by the Board.
- Continue to outreach to membership through donor letter, postcards, etc.

Goal 4: Develop a Regional Wildfire Mitigation Program (RWMP) that will result in county-wide community, landscape, and built environment resilience.

- Continue to support and collaborate with the RWMP team.
- ✓ Develop a Communication Plan - Hire a part-time Communication Coordinator
- Hire a social equity coordinator (RWMP)
- ✓ Develop/pursue structure retrofit process/portal (RWMP Sub-committee)

Current Identified Subcommittees:

1. Executive Committee – P. Van Leer, K. Varga, N. Elmquist, V. Cooper, R. Hazard
2. Gaviota CWPP – R. Hazard, J. Ahlman, N. Elmquist, P. Van Leer (S. Coffman as Project Manager)
3. Regional Wildfire Mitigation Program – M. Moritz, R. Hazard, K. Varga, P. Seymour, V. Cooper, N. Elmquist (A. Parkinson as Project Manager)
4. Membership Management –N. Elmquist, V. Cooper, A. Parkinson, Executive Director, Comm Coordinator
5. 2023 Cal Fire Grant – P. Van Leer, R. Hazard, S. Coffman, N. Elmquist
6. Event Planning Committee – A. Parkinson (Lead), V. Cooper, E. Turpin, P. Seymour, J. Ahlman
7. Newsletter – A. Parkinson, N. Elmquist, Comm Coordinator
8. LPF Stakeholder Meetings – S. Coffman, R. O’Neill, T. Adams



Treasurer Report for September 22, 2022 Board meeting

Prepared by Kevin Varga; kvarga@ucsb.edu

Summary:

- Available discretionary funds: \$25,434.16
- Grant funds overview:
 - Gaviota CWPP (-78,336.51)
 - NFWF RWMP +1,649.34
 - CAL FIRE RWMP +62,992.51
- \$61,758.21 reimbursement for 2022 Gaviota CWPP costs delayed by CAL FIRE
 - CAL FIRE project managers need to be prompt with invoices and reimbursements due to current state wide funding delays
- Paid \$14,400 to Wildland Residents Association for radio show sponsorship
- Accepted for Goleta Lemon Festival booth and paid \$450 registration fee
- Received \$10,000 from PG&E for CBO-Direct Safety Messaging program
 - Motion to use these funds toward Kian Brouwer salary
- Received \$5,500 from SCE for Preparing for Wildfire Speaker Series
- Developed time sheet system for tracking salaries in different grants
- Monthly reconciliation completed
- Please see attached Quickbooks reports regarding our financial position and activity

Santa Barbara County Fire Safe Council

Statement of Financial Position

All Dates

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking SBB&T	21,220.65
Total Bank Accounts	\$21,220.65
Accounts Receivable	
Accounts Receivable	78,336.51
Total Accounts Receivable	\$78,336.51
Total Current Assets	\$99,557.16
TOTAL ASSETS	\$99,557.16
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Advance from Cal Fire RWMP	62,992.51
Advance from Gaviota CWPP	0.00
Advance from NFWF	1,649.34
Payroll Liabilities	0.00
Total Other Current Liabilities	\$64,641.85
Total Current Liabilities	\$64,641.85
Total Liabilities	\$64,641.85
Equity	
Retained Earnings	38,217.76
Unrestricted Funds 2005-2016	0.00
Net Revenue	-3,302.45
Total Equity	\$34,915.31
TOTAL LIABILITIES AND EQUITY	\$99,557.16

Santa Barbara County Fire Safe Council

Statement of Activity

January - August, 2022

	TOTAL
Revenue	
Contributions and Grants	
Contract Income	305,380.61
Grant Income	15,500.00
Total Contributions and Grants	320,880.61
Earned Income	
Membership Dues	701.93
Total Earned Income	701.93
Total Revenue	\$321,582.54
GROSS PROFIT	\$321,582.54
Expenditures	
Contract Services	
Professional Personnel	161,013.42
Total Contract Services	161,013.42
Operating Costs	
Computer Software	531.62
Dues & Subscriptions	301.92
Equipment & Supplies	10,005.12
Finance costs	1,895.86
Meeting Expenses	39.66
Payroll Processing Fees	1,592.20
Printing	719.57
WebSite Expenses	377.64
Total Operating Costs	15,463.59
Payroll Expenses	
Payroll Taxes	7,623.74
Wages	92,967.63
Workers Comp Insurance	560.97
Total Payroll Expenses	101,152.34
Program Expenses	
Education Outreach	7,466.19
Total Program Expenses	7,466.19
Promotional Meals	206.04
Travel	881.06
Total Expenditures	\$286,182.64
NET OPERATING REVENUE	\$35,399.90
NET REVENUE	\$35,399.90

Santa Barbara FireSafe Council
Statement of Activity by Customer
All Dates

	Cal Fire RWMP	Gaviota CWPP	NFWF	PG&E	SAC HOA	SCE	TOTAL
Revenue							
Contributions and Grants							
Contract Income	105,007.49	154,435.81	148,350.66		7,985.13		415,779.09
Grant Income				22,500.00		10,500.00	33,000.00
Total Contributions and Grants	\$ 105,007.49	\$ 154,435.81	\$ 148,350.66	\$ 22,500.00	\$ 7,985.13	\$ 10,500.00	448,779.09
Total Revenue	\$ 105,007.49	\$ 154,435.81	\$ 148,350.66	\$ 22,500.00	\$ 7,985.13	\$ 10,500.00	448,779.09
Gross Profit	\$ 105,007.49	\$ 154,435.81	\$ 148,350.66	\$ 22,500.00	\$ 7,985.13	\$ 10,500.00	448,779.09
Expenditures							
Contract Services							
Professional Personnel	84,310.00	137,053.42	4,000.00		7,259.20		232,622.62
Total Contract Services	\$ 84,310.00	\$ 137,053.42	\$ 4,000.00	\$ 0.00	\$ 7,259.20	\$ 0.00	232,622.62
Operating Costs							
Computer Software			631.62				631.62
Equipment & Supplies	2,679.29		5,065.39				7,744.68
Meeting Expenses			72.47				72.47
Printing		1,387.54	48.32	170.00			1,605.86
WebSite Expenses						2,876.64	2,876.64
Total Operating Costs	\$ 2,679.29	\$ 1,387.54	\$ 5,817.80	\$ 170.00	\$ 0.00	\$ 2,876.64	12,931.27
Payroll Expenses							
Payroll Taxes	867.65		9,278.68				10,146.33
Wages	10,862.99		109,047.74				119,910.73
Workers Comp Insurance	32.37		831.70				864.07
Total Payroll Expenses	\$ 11,763.01	\$ 0.00	\$ 119,158.12	\$ 0.00	\$ 0.00	\$ 0.00	130,921.13
Program Expenses							
Education Outreach			5,973.19	9,704.00			15,677.19
Total Program Expenses	\$ 0.00	\$ 0.00	\$ 5,973.19	\$ 9,704.00	\$ 0.00	\$ 0.00	15,677.19
Promotional Meals			382.24				382.24
Travel			1,127.02				1,127.02
Total Expenditures	\$ 98,752.30	\$ 138,440.96	\$ 136,458.37	\$ 9,874.00	\$ 7,259.20	\$ 2,876.64	393,661.47
Net Operating Revenue	\$ 6,255.19	\$ 15,994.85	\$ 11,892.29	\$ 12,626.00	\$ 725.93	\$ 7,623.36	55,117.62
Net Revenue	\$ 6,255.19	\$ 15,994.85	\$ 11,892.29	\$ 12,626.00	\$ 725.93	\$ 7,623.36	55,117.62

Thursday, Sep 15, 2022 03:45:06 PM GMT-7 - Accrual Basis

General Updates

- Kian has started working and is getting up to speed on our many activities, and is helping out with the radio show and the event planning.

Community Domain Updates

- Focus groups
 - Summary: SBFSC is hosting focus groups with underserved and socially vulnerable populations to better understand the barriers these communities face that reduce or prevent participation in wildfire support programs. CEC, the RWMP social-equity subcontractor, and Ali Cortes, focus group facilitator, are leading the efforts for focus group outreach and implementation.
 - We successfully hosted 3 focus groups in Carpinteria last week.
 - We received fantastic feedback from the community and they were happy we were there and very open to us coming back with educational programs and sharing of information.
- Event Planning
 - Summary: The SBFSC is partnering with UCSB on a two day event on October 14th and 15th at Direct Relief in Goleta. October 14th will be an invite only workshop where academics and practitioners can collaborate on topics related to the 3 RWMP domains, followed by a keynote speaker (Park Williams) and a reception that will be open to the public. October 15th will be a community event with speakers, fire trucks, and tables from local booths.
 - Not many new updates from last time. Kevin, Kian, and I are slowly chipping away at tasks to get the event together.
 - Soon our ads promoting the event will be available in the Independent and Noozhawk.
 - List of confirmed tabling organizations:
 - SBFSC
 - RWMP
 - Red Cross
 - Carpinteria Children's Project
 - City of SB Fire
 - Montecito Fire
 - CA Dept. of Insurance
 - The Home Depot
 - UCSB Fire Lab - Plant Flammability
 - List of organizations we invited but have not hear back from yet:
 - SBBG (still determining if they have staff available that weekend)
 - Ojai Shepherdess
 - Pet Evacuation (Animal services and equine evac)
 - County Fire
 - LPNF
 - Carpinteria Summerland FD

- OEM
- RCD
- Hayward
- Socal Edison
- PG&E (they are still confirming staff)
- Branguard vents
- Bushfire mesh
- Coastal Agave



September 2022 Update: Structural Retrofit Portal Update

- Received partial film footage for review and discussed next steps with Alison Bradley and Ethan Turpin
- Reviewed IBHS site for new information on costs of home hardening
- Forwarded IBHS handouts on details of home hardening to Gustavo
- Discussed proposal with Kelly Johnston and Molly Mowery to fill in the permitting portion of the portal (waiting on bid from them).

Christina McGinnis, Project Manager – Structural Retrofit Program



September 2022 Update: Gaviota Coast Community Wildfire Protection Plan

We have a Cal Fire grant for \$196,000.00 with much of the work with our contractor Dudek Consulting Group. The draft of the plan is out for public review. It is on our website under “Resources – Gaviota Coast CWPP”. Public comment will be open until September 28, 2022.

The Gaviota Coast CWPP – Public Workshops have been held on September 28, 2021 (1st Workshop), August 16, 2022 (2nd Workshop), and our final public workshop will be September 20, 2022. Please register for this workshop on our “Resources” – Webpage.

We have received feedback from the Development Team which are stakeholders from the Gaviota Coast. Additionally, we have also received feedback on the draft plan from the Fire Safe Council Board of Directors as well as affect agencies along the Gaviota Coast, and from agencies from the County of Santa Barbara. The general public has provided input as well.

We anticipate further feedback after our final public workshop. We will then make final revisions in anticipation of a meeting with the Santa Barbara County Working Group and final review before the Santa Barbara County Board of Supervisors in the coming months.



Community Chipping Programs are an example of potential projects in the Gaviota Coast CWPP – draft. This project pictured is in Montecito California.

Scott Coffman, Project Manager – Gaviota Coast CWPP