



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
December 1, 2022**

Executive Committee Directors Present: Paul Van Leer, Victoria Cooper, Kevin Varga, Rob Hazard

Executive Committee Directors Absent: Nic Elmquist

Others Present: Anne-Marie Parkinson, Kian Brouwer, Ted Adams, Max Moritz, Christina McGinnis

1. MOU for Ali / Updated Contract for Gustavo

- Both contracts look good to everyone
- Ali MOU: P. Van Leer signs
- Gustavo contract: AMP fixed to include a work laptop, and an extension of employment date

2. Newsletter Review

- V. Cooper makes point that some links were hard to access on iPad
- Exec. comm. Suggests changing Paul's title to "President of the Board" in the newsletter
- General comments/fixes for K. Brouwer
- Fix text for coastal conservancy grant

3. Website Updates

- List provided to Exec. Committee with general website update ideas
- All approve and will send any ideas they have to K. Brouwer
- K. Brouwer/AMP will be meeting with Alison to discuss the updates: what we can do/what we will need her help doing
- Mapping website update (AMP): R. Hazard says we will need more "credits" from ArcGIS. Suggests reaching out to county mappers. AMP will do.

4. Chipping Manager Position Outreach

- Exec. Committee suggests changing the job title to “Project Manager” then stating the project
- Make the position full-time on the contract
- K. Brouwer will repost the position on job search sites
- This candidate will likely need to be local as they will need to be on-site daily
- R. Hazard suggests once the Herbivory grant is running smoothly, this person could take over those duties and become full-time that way.

V. Cooper exits the meeting

5. ED Job description

- C. McGinnis states that her organization has been searching for a director for months with a salary ranging from 130,000-150,000 and haven't been able to get anyone. Says that salary will need to be higher
- Position would be best suited for someone local and won't have to move from anywhere to Santa Barbara as this is very difficult
- Exec. Committee suggests a salary range of 70-85\$ per hour for this position (145,600-176,800 per year), along with 10,000\$ health stipend and 3 weeks PTO
- We will communicate to this person that their strategic plan will allow for continued funding for their position. Currently would be three years, but if they do their job well, can guarantee for longer
- Makes it a sustainable position
- Interview Process: In front of Exec. Committee/board members. V. Cooper will be applying for the position, but Exec. Committee can still make this work due to having three members present
- Motion to approve job description: R. Hazard.
 - K. Varga Seconds
- K. Brouwer will make edits, send to the board for their approval, then will begin posting

Action Items:

- Newsletter changes
- Meeting with Alison for website updates
- Editing/reposting chipping manager job description
- Finalizing ED description for board approval

Minutes submitted respectfully: Kian Brouwer