



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
February 8, 2023**

Executive Committee Directors Present: Paul Van Leer, Rob Hazard, Nic Elmquist, Kevin Varga

Executive Committee Directors Absent: Victoria Cooper

Others Present: Anne-Marie Parkinson, Kian Brouwer, Ted Adams, Kate Furlong

1. Hats to Members Issue

- We cant give members a gift worth over \$10, would have to say “Would you like to put” X” amount to a hat, and have the rest go towards a donation?”
- K. Furlong suggested a cheaper item so we could get around it: stickers, magnets, etc.
- Exec. Committee agrees to choose a cheaper item we could send to members

2. SBCFSC biannual in-person board meeting

- A. Parkinson suggests two in-person meetings
- May for spring meeting, fall (October/September) for the second meeting: would discuss how the summer went, plans, etc.
- May is a general meeting: speakers, fsc news, etc. Possibly provide lunch. We could also do elections for FSC Board
- R. Hazard says we can’t use EOC because it will be a construction zone
- Exec. Committee suggests direct relief: K. Brouwer will reach out to DR and ask about their availability for the May meeting. Fall event in North County?
- Good opportunities to talk in-depth about all of our programs, give agencies a platform to say what they’ve done,
- Exec. committee agrees to an in-person board meeting in May at DR, time is dependent on their availability
- We will include this in our next board meeting agenda: Along with telling prospective board members they should remain involved with the SBCFSC

3. Education grant competition

- A. Parkinson learned there are three other groups applying for the Calfire education grant: Listos, City Fire, and County Fire. Wanted to update the EC

- R. Hazard says that County Fire's plan won't interfere with what we have planned. Suggests we reference each other in our applications, saying we will support each other
- A. Parkinson is meeting with Listos on Thursday to talk about how we can work together
- A. Parkinson has an idea to purchase a fire bounce house that we can lend to other agencies: include in the scope of work we have insurance coverage: when we loan we have a disclaimer

4. Scott Coffman Draft MOU

- K. Brouwer will edit the contract and send it to Scott for his approval and signature

5. Project description for Coastal Conservancy grant

- We are waiting for documents or directions from the Coastal Conservancy: Haven't received the Grant Agreement yet
- R. Hazard says there should be a form on their website which we will fill out and send in
- We will pay ED and then they reimburse us quarterly: We will have to cover
- K. Brouwer will organize the document to make it easier

6. ED duties discussion: Hiring a Bookkeeper/another employee?

- N. Elmquist says we can spend time updating the strategic plan: and then say their duties are to implement this plan. Go through the plan and change what's needed

7. Discuss Ray Smith's Resignation and nomination of Selden Edner

- N. Elmquist says we should wait until the annual in-person board meeting in May to do this formally
- R. Hazard says we should include in the future that when people suggest others to be board members, that person should have been attending and knowledgeable on the SBCFSC

General Notes:

- AMP filling out paperwork for county coordinator funds and turning in soon. Should be later this month. We can request an advance which will help us.

Action Items:

- K. Brouwer make sure to send out letters to agencies reminding them of \$200 donations:
no email, no gifts
- K. Brouwer will reach out to Direct Relief for availability for in-person meetings
- K. Brouwer will edit the contract and send it to Scott for his approval and signature
- Add go over the strategic plan to the next EC meeting
- Lompoc Valley CWPP next meeting

Motions:

- NA

Minutes submitted respectfully: Kian Brouwer