



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
February 22, 2023**

Executive Committee Directors Present: Paul Van Leer, Victoria Cooper, Rob Hazard, Nic Elmquist, Kevin Varga

Executive Committee Directors Absent: Rob Hazard

Others Present: Anne-Marie Parkinson, Kian Brouwer, Ted Adams

1. Bookkeeper (K. Varga):

- K. Varga met with our supervising bookkeeper, she says there is issues with how we have been documenting. She went back and made sure everything in 2022 is correctly categorized. Says we need to have set programs where we can categorize under.
- K. Varga thinks we should develop a more detailed manner of financial tracking
- He, P. Van Leer and A. Parkinson met with accountability plus and another bookkeeper to see how much it would cost to use their services
- They are waiting to hear back from accountability plus on the cost, and will make decision based off that
- Once we make a decision as the Exec. Committee we will bring it to the board for their vote

2. Spending Approval - Phone for Office/staff (K. Furlong):

- Exec. Committee decided we need a phone number where people can contact us
- This will be critical for the chipping program
- N. Elmquist says there is a way to forward messages to emails, so the correct staff member could be alerted (This would be ideal)
- K. Furlong has researched this, will show on a later date
- SHe will email Exec. Committe

3. Grant Updates:

- Coastal Conservancy Grant
- K. Brouwer has been working on the work program.

- We will be discussing the strategic plan at tomorrow board meeting and will use that to update the work program
- **Education Grant Update**
- V. Cooper, A. Parkinson, K. Brouwer and G. Agredano have been working on the education grant proposal and application
- There is currently a draft proposal and 5 year budget that are actively being worked on. Multiple different groups identified in Santa Barbara County who we are targeting
- No other organizations have proposed something this extensive
- We have received verbal support from the Schools boards, real estate orgs, Dave Shew, local fire departments, and others
- N. Elmquist suggest reaching out to Living with Wildfire Tahoe to see what they did, and possibly reach out with questions
- Tomorrow we will report that the grant is a work in progress, AMP will give the board an update and ask for a motion to approve
- **Lompoc Valley CWPP**
- R. Hazard and AMP have been working on the grant, it is mostly complete
- The grant has many deliverables, most important being focus groups, hazard mapping (SIGNAL), social vulnerability mapping, a story map, etc.
- They are thinking of hiring a full time project manager in North County instead of subcontracting the work out. This person would hopefully have GIS skills to complete mapping
- P. Van Leer suggest leaving the door open to subcontract, but that we should have a project manager regardless
- If we have an employee in North County, it will make expanding the RWMP easier
- They have a goal of lowering the budget, will consider how to do this. Will hopefully have final draft by next Exec. Committee meeting. Joan Hartmann is setting up a meeting with Lompoc Board to see if they want a CWPP

4. Strategic Plan and Subcommittees Review:

- N. Elmquist has been working on the document, updating what we have completed this year and our goals for next year
- Tomorrow he will walk through the document and say what we have accomplished in the past year, and what we want to accomplish in the coming year. Leave it open for meeting participants to raise opinions which we can incorporate. Also, so board members could join committees they are interested in
- We will ask for motion of approval and will attach to the minutes

5. ED Duties Discussion:

- K. Brouwer has been in contact with applicants
- Exec. Committee will be meeting next Wednesday to discuss the Executive Director applicants, review their applications, and create the inview schedule and process
- K. Brouwer send out an Exec. Committee meeting invite to discuss the ED applicants and interviews

General Notes:

- K. Brouwer send out an Exec. Committee meeting invite to discuss the ED applicants and interviews

Action Items:

Motions:

- NA

Minutes submitted respectfully: Kian Brouwer