



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council  
Executive Committee Meeting  
May 31, 2023**

**Executive Committee Directors Present:** Paul Van Leer, Victoria Cooper, Rob Hazard, Kevin Varga, Nic Elmquist,

**Executive Committee Directors Absent:**

**Others Present:** Kian Brouwer, Anne-Marie Parkinson, K. Furlong, Scott Coffman, Kim Pananides, Phil Seymour, Christina McGinnis

**1. Chipping Project - Hollister Ranch request to utilize own crews for work approximate \$40,000. This would be used instead of SB Tree Care. What is required to move forward with this request?**

- S. Coffman is creating a contract on the subject he will present to the Exec. Committee
- They will be using a different contract company. P. Van Leer wants to make sure there is something in writing stating what this company will be doing and liable for.
- P. Seymour questions why so much funding is going towards Hollister Ranch. AMP says it would be great if they could do some cost sharing. N. Elmquist says it would be on K. Furlong to identify other opportunities to use these funds for chipping projects.
- K. Furlong and AMP will discuss this and come back to the EC with suggestions based on S. Coffmans document

**2. Portal Updates (C. McGinnis)**

- C. McGinnis and E. Turpin have been actively working on the portal. Have added Dave Shew slides, videos from IBHS, etc.
- Alison is working on the site coding to make the site more user-friendly
- Will be interview M. Juarez from Montecito Fire to change up the speakers in the videos
- K. Brouwer will meet with C. McGinnis to learn about the site

**3. Coordinate with Alison (Kian) to increase digital outreach of website/resources? Get details on what this would consist of and estimated costs**

- Alison has mentioned we can use these features for relatively low costs, and it would help us increase the usage of our sites
- K. Brouwer is meeting with her Friday 6/2 and can bring this up with her

**K Furlong Leaves Meeting**

**4. Kate and Jessie Contract**

- K. Furlong is concerned about the deadline of the project being shorter than chipping. EC agrees that we will be trying to get funding to continue this positions but it was stated in the job she applied for.
- EC says to add a probationary period and a PTO accrual language. With discretion for the ED and president to approve PTO in advance
- Jessie's start date will be June 12th. K Furlong will assist her in their transition
- AMP will communicate with both of them and get back to EC

**5. Board meeting and election review**

- All new board members were approved
- EC agrees the board meeting went great and we should do multiple times a year. Decent turnout that ran smoothly. Presentor was great and informative
- Our voting system should be updated and improved at next years meeting

**6. Next newsletter...include information on new directors and link to UCSB Wildfire**

**Prevention and Policy Lecture Series...webpage to come...**

- K Brouwer will be sending out another newsletter at the end of June
- Educational content would be great to add to this
- Currently working on a communications strategy and a style guide

**General Notes:**

- PTO questions have come up again, and creating accrued PTO. Include language that extraordinary circumstances can arise and the EC/Board can make accommodations
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**Motions:**

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**Minutes submitted respectfully: Kian Brouwer**