



Promoting Wildfire Safety Through Education and Action

**Meeting Agenda: Thursday – June 22, 2023**  
**Board Business: 9:00 am – 11:00 am**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85768022815?pwd=TXc4TXR5ZDhodkZMc1lxTUJxQmVidz09>

**Meeting ID: 857 6802 2815**

**Passcode: 639630**

**Dial in: +1 669 900 6833**

**BOARD MEETING:**

- 0900 - 0905:** Establish Quorum (P. Van Leer)
- 0905 – 0915:** Treasurer Update (K. Varga)
- 0915 – 0930:** Executive Committee/Director Update (AMP, P. Van Leer)  
Introduce Jessica Tobin  
Minutes available <https://sbfiresafecouncil.org/meetings/>
- 0930 – 0945:** Chipping Program Update (K. Furlong – Project Manager)  
Allocation of Chipping Grant Funds Discussion
- 0945 – 0955:** Herbivory Program Update (R. Hazard, K. Furlong)
- 0955 – 1005:** Structure Portal Update (C. McGinnis)
- 1005 – 1020:** RWMP/Community Domain Update (AMP, K. Furlong – Project Manager)
- 1020 – 1030:** Grant Updates – (AMP)
- 1030 – 1100:** Agency and Community Updates (All)

**2023 Meeting Schedule Posted: <https://sbfiresafecouncil.org/meetings/>**

**Next Scheduled Meeting (Board): Thursday, July 27<sup>th</sup> at 0900**

**Guest Presentation: Stephen Fillmore - Fuels Operations Specialist, USFS**



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Firesafe Council  
Board of Directors' Meeting  
June 22, 2023**

Directors Present: Paul Van Leer, Kevin Varga, Victoria Cooper, Rob Hazard, Nic Elmquist, Phil Seymour, Scott Coffman, John Ahlman, Supv. Joan Hartmann, Max Moritz, Ted Adams, Selden Edner

Directors Absent: Dan Fawcett, Mark Vontillow, Kim Pananides

25 Attendees (Total)

Meeting has a quorum as identified in Article IV. Section 9 of the [Bylaws](#)

Call to Order

09:00 AM- P. Van Leer calls the meeting to order and confirms quorum

Minutes

Previous minutes approved over email and are available on the website: [Meetings | Santa Barbara Firesafe Council \(sbfiresafecouncil.org\)](#)

Treasurer's Report

- K. Varga reviews Treasurer Report and QuickBooks summary provided in meeting package
- Supv. Hartmann highlights the additional work added to the treasurer position and asks about capacity. K. Varga explains more work is currently being transferred to ED and bookkeeping services

Meeting Follows Agenda:

1. Executive Committee (P. Van Leer)
  - Bi-weekly EC meeting is open to all Directors and minutes are posted on webpage: <https://sbfiresafecouncil.org/meetings/>
  - Introduces Jessie Tobin, the newly hired Community Chipping and Grazing Project Manager
  - P. Van Leer apologizes for the miscommunication with the Chipping Program/Contracts
  - P. Seymour expresses concerns with the current process, RFP process, and current contracts
  - S. Edner questions the outreach that occurred; K. Furlong and N. Elmquist explains the outreach was sent to over 10 local tree service contractors and only 2 responded due to the nuances of the project
  - Concerns were raised about the structure of the current share folder filing system (see "Action Items")

- Offer extended to the Board for interest in joining a newly established Finance Committee. None was shown so the plan is to establish specific EC meetings to financial planning and notify the board for those interested in attending
2. Chipping Program Update (K. Furlong – Project Manager)
    - K. Furlong provides update on the activities of the last 4-weeks
    - Extends gratitude for the local community liaisons that are assisting and increasing participation
    - The program has been successful thus far and the project managers are establishing new relationships and seeking opportunities for expansion
    - Ideally, the project managers/Community Domains lead will work with the communities in advance of the scheduled chipping weeks to educate homeowners on what vegetation should be prioritized for removal (Defensible Space)
  3. Southcoast Herbivory Program (K. Furlong, R. Hazard – Project Manager)
    - Updates the BOD on the outreach efforts, RFP process, and the 5 bids received
    - Review of the proposals has occurred by Project Managers and EC
    - Plan is to email the outreach process, bids received, and EC recommendations for the Community Chipping Program to the BOD for approval (see “Action Items”)
    - Dudek’s environmental analysis is approximately 80% complete
    - Plan is to conduct a Herbivory Workshop prior to implementation, sometime around August
    - AMP asks for clarification on cost/acre and how this will reduce the total amount of acres implemented. R. Hazard explains this is a regular occurrence and should not pose an issue
  4. Structure Portal Update (C. McGinnis/E. Turpin)
    - Filmed garage section with Maeve Juarez (MTO Fire) on June 14<sup>th</sup>
    - Working on making the updates/changes identified in the MOU
    - Timeline is to conclude the project by July 31<sup>st</sup> and will need an extension of the current MOU (see “Action Items”)
  5. RWMP/Exposition Update (A. Parkinson – Project Manager)
    - Press release went well and extends appreciation to Supv. Hartmann, Chief Hartwig, and Rancho Embarcadero for their help making it a success
    - Wildfire Exposition being planned for this fall for Lompoc, hopefully at Lompoc AHC
    - P. Seymour recommends hosting a Defensible Space Inspector course
    - Question asked about status of the other RWMP domains. AMP explains communication is increasing and the team is exploring the best options for to transition oversight of RWMP and expand it to include the entire county
    - R. Hazard provides perspective on the Built Domains and offers suggestions on how it can be improved (i.e. identifying and mapping community built vulnerability and focusing on structure hardening) and Landscape Domain with a “Gap Assessment”
    - SBCFSC RWMP sub-committee currently meets every other Wednesday (11:00 – 12:00)

## 6. Grant Updates

- Applied through the California FSC to implement defensible space activities on vulnerable/dis-advantaged resident's properties. Grant application is for \$500,000
- Approached by private vent company (Bush Fire Vents) to partner on a grant to educate public on vent retrofits

### Motions:

1. Motion to have ED/staff provide email to the BOD with the chipping outreach details, received bids, recommendations, and three contracts (two contracts for SB Tree Care and one for Eco Tree Works. (P. Seymour, V. Cooper, all in favor)

### Action Items:

1. Email the outreach process, bids received, and EC recommendations for the Community Chipping Program to the Board for Approval (K. Furlong, K. Brouwer)
2. Establish a systematic folder filing system for our shared file (Google Docs); this was apparent as Directors tried to find documents relating to the chipping project, RFP, bids, contracts, etc.
3. Update Christina McGinnis MOU to extend to August 1<sup>st</sup> (AMP)

### Next Meeting Agenda Items:

1. Committee Updates
2. Chipping Project Update
3. Herbivory Update
4. Grant Updates

Board Adjourned at 11:00 AM

### Guest Presentation:

NA

### Future Meeting Schedule and Guest Speakers:

1. July 27<sup>th</sup> – Board and General Membership Meeting
  - Stephen Fillmore, USFS Fuels Operation Specialist
2. August 24<sup>th</sup> – Board Meeting
3. September 28<sup>th</sup> – Board and General Membership Meeting
4. October 26<sup>th</sup> – Board Meeting
5. November 23<sup>rd</sup> – Board and General Membership Meeting

Minutes respectfully submitted: Nic Elmquist (6.26.23)

## SBCFSC 2023 Tasks and Subcommittees

### **Goal 1: Increase fire prevention awareness and actions implemented by individuals and communities to reduce loss of life, property damage and impacts to natural resources from wildland fires.**

- Host a spring Structure Hardening Workshop, a “pre-season” Evacuation Preparedness Workshop, and a Fall Prescribed Fire/Herbivory Workshop
- Roll-out the Structural Hardening Portal, develop a plan to keep the portal updated and maintained
- Continue to improve website and host at least 5 guest presentations for the Speaker Series
- Continue to develop new educational material to support outreach efforts (i.e. videos, interactive maps)
- Increase Firewise certified communities from 7 to 14
- Coordinate with consultant Dudek to complete Project Specific Analysis for Herbivory Program
- Begin herbivory program in Montecito and expand to other areas of the county after VTP is completed
- Establish Neighborhood Chipping Program and implement the program to include 26 neighborhoods, removing 500+ tons of material in 2023
- Increase completed defensible space surveys from 60 to 100
- Continue to support, both fiscally and with content, the Community Alert Radio Program
- Continue to strengthen relationship with local universities, seek opportunities for collaboration (i.e. UCSB Wildfire Prevention and Policy Lecture Series) and avenues to incorporate research into outreach efforts (i.e. Moritz Lab flammability tests)
- Develop a program to provide support during post-wildfire disaster efforts and resilience activities

### **Goal 2: Encourage local and regional land use planning efforts that increase the protection of life, property, and natural resources from the risks of wildland fire.**

- Provide representation at pertinent local organizational meetings (i.e. LPF Stakeholders, Cachuma Resource Conservation District, California FSC)
- Support local planning efforts (i.e. SB 9, Fire Code Ordinances, Regional Housing Needs Allocation EIR, etc.) as it relates to wildfire prevention and mitigation within the County

### **Goal 3: Develop sufficient financial and administrative resources such as staff, volunteers, and sustainable funding to carry out the SBCFSC Mission.**

- Hire an Executive Director
- Develop an organizational structure to create efficiency and increase capacity
- Increase fiscal technical support to offset Treasurer duties and help create a 3-5 year financial plan to provide sustainable funding for the organizational structure identified above
- Submit Cal Fire Prevention Grant (March 15th) to complete a CWPP for the Lompoc Valley
- Apply for CalFire Wildfire Prevention Education grant to create a Comprehensive Wildfire Education Program (March 15th)
- Biannual newsletter, quarterly updates, and routine educational emails to membership
- Increase paying membership from 21 to 50 and reach at least 1000 people through events
- Utilize the County Coordinator position to expand relationships, funding sources, and capacity

**Goal 4: Develop a Regional Wildfire Mitigation Program (RWMP) that will result in county-wide community, landscape, and built environment resilience.**

- Continue to support and collaborate with the RWMP domains
- Begin planning for SBCFSC to take over the RWMP and expand the program to encompass the entire county by 2025
  - Identify grant opportunities
  - Identify organizational structure and resource needs

**2023 Identified Subcommittees:**

1. Executive Committee – P. Van Leer, K. Varga, N. Elmquist, V. Cooper, R. Hazard
2. Finance Committee – Executive Director, Executive Committee
3. Regional Wildfire Mitigation Program – A. Parkinson, M. Moritz, R. Hazard, K. Varga, V. Cooper, N. Elmquist
4. Membership Management – N. Elmquist, V. Cooper, A. Parkinson, K. Brouwer, Executive Director
5. Event Planning Committee – A. Parkinson (Lead), K. Brouwer, K. Varga, K. Pananides
6. Newsletter – K. Brouwer, A. Parkinson, V. Cooper, N. Elmquist
7. LPF Stakeholder Meetings – S. Coffman, T. Adams, A. Marie Parkinson



## June 2023 – Treasurer Report

Prepared by: Kevin Varga – Treasurer

kvarga@ucsb.edu

Fund sources	Timeline	Total budget	Expended to-date	Current funds
NFWF RWMP	Jan 2021- Oct 2024	\$550,000	\$262,536	\$37,464
CF RWMP	Dec 2021- Mar 2024	\$686,094	\$330,385	(\$162,385)
CF Chipping	Sep 2022- Mar 2026	\$2,037,939	\$151,268	\$227,357
CF Herbivory	Sep 2022- Mar 2026	\$1,948,552	\$21,985	\$370,015
CA FSC	Feb 2023- July 2024	\$175,000	\$0	\$87,500
PG&E	Sep 2022- Sep 2023	\$20,000	\$10,000	\$10,000
SCE	Aug 2022- Aug 2023	\$5,500	\$3,117	\$2,383

Cal Fire (CF); National Fish and Wildlife Foundation (NFWF); Pacific Gas & Electric (PG&E); Southern CA Edison (SCE)

### Updates:

- Still working with Anne-Marie and Crystal to change the way we allocate payroll and how we bill funding sources
- Due to the above, monthly grant charges and discretionary funds are not up to date
- Still working with Crystal and Gary Gray (CPA) to finalize 2022 tax return
- \$112,552 reimbursement invoice that was previously approved by Cal Fire Southern Region is now declined again, due to changes in how to bill budget categories
- \$28,988 final invoice for Gaviota CWPP awaiting a reply from Cal Fire
- Available discretionary funds: \$53,813.60
- Please see attached Quickbooks reports regarding our financial position and activity

# Santa Barbara County Fire Safe Council

## Statement of Financial Position

All Dates

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking SBB&T	461,662.76
<b>Total Bank Accounts</b>	<b>\$461,662.76</b>
Accounts Receivable	
Accounts Receivable	166,144.71
<b>Total Accounts Receivable</b>	<b>\$166,144.71</b>
Other Current Assets	
Prepaid Expenses	19,137.33
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$19,137.33</b>
<b>Total Current Assets</b>	<b>\$646,944.80</b>
Fixed Assets	
Website	7,650.00
zAccumulated Depreciation	-723.00
<b>Total Fixed Assets</b>	<b>\$6,927.00</b>
<b>TOTAL ASSETS</b>	<b>\$653,871.80</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	-19,137.33
<b>Total Accounts Payable</b>	<b>\$ -19,137.33</b>
Other Current Liabilities	
Advance from Cal Fire Chipping	355,385.47
Advance from Cal Fire Herbivory	392,000.00
Advance from Cal Fire RWMP	0.00
Advance from Cal Fire Safe Council	87,500.00
Advance from Gaviota CWPP	0.00
Advance from NFWF	39,237.49
CDTFA Payable	6.03
Sales Tax Paid	-6.03



	TOTAL
<b>Total CDTFA Payable</b>	<b>0.00</b>
Direct Deposit Payable	0.00
Loan - Paul Van Leer	0.00
Payroll Liabilities	-4,086.04
CA PIT / SDI	1,268.67
CA SUI / ETT	197.23
Federal Taxes (941/943/944)	5,163.71
Federal Unemployment (940)	-216.69
<b>Total Payroll Liabilities</b>	<b>2,326.88</b>
<b>Total Other Current Liabilities</b>	<b>\$876,449.84</b>
<b>Total Current Liabilities</b>	<b>\$857,312.51</b>
<b>Total Liabilities</b>	<b>\$857,312.51</b>
Equity	
Retained Earnings	38,217.76
Unrestricted Funds 2005-2016	0.00
Net Revenue	-241,658.47
<b>Total Equity</b>	<b>\$ -203,440.71</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$653,871.80</b>

# Santa Barbara County Fire Safe Council

## Statement of Activity

January - May, 2023

	TOTAL
Revenue	
Contributions and Grants	
Contract Income	206,396.82
General Contributions	2,500.00
<b>Total Contributions and Grants</b>	<b>208,896.82</b>
Earned Income	
Membership Dues	490.56
<b>Total Earned Income</b>	<b>490.56</b>
<b>Total Revenue</b>	<b>\$209,387.38</b>
<b>GROSS PROFIT</b>	<b>\$209,387.38</b>
Expenditures	
Contract Services	
Accounting Services	1,303.75
Professional Personnel	231,990.93
<b>Total Contract Services</b>	<b>233,294.68</b>
Melio Service Fees	4.50
Operating Costs	
Bank & Credit Card Fees	2.97
Computer Software	12.00
Dues & Subscriptions	77.95
Equipment & Supplies	1,057.08
Insurance	238.26
Licenses & Fees	200.00
Mailing Services	194.00
Meeting Expenses	127.93
Office Supplies	4,264.60
Payroll Processing Fees	1,048.85
Phone	651.83
<b>Total Operating Costs</b>	<b>7,875.47</b>
Payroll Expenses	
Health Benefit	6,153.92
Payroll Taxes	12,211.16
Wages	140,104.90
Workers Comp Insurance	1,690.11
<b>Total Payroll Expenses</b>	<b>160,160.09</b>
Program Expenses	
Education Outreach	63.46
Employee Education	1,275.00
Events	2,726.24
Program Materials	19,318.42
<b>Total Program Expenses</b>	<b>23,383.12</b>

	TOTAL
Travel	2,544.71
Travel Meals	651.30
<b>Total Expenditures</b>	<b>\$427,913.87</b>
NET OPERATING REVENUE	<b>\$ -218,526.49</b>
NET REVENUE	<b>\$ -218,526.49</b>

# Santa Barbara Fire Safe Council

## Statement of Activity by Funding Source

All Dates

	CF Herbivory	CF RWMP	CF Chipping	NFWF	PG&E	SCE	TOTAL
<b>Revenue</b>							
<b>Contributions and Grants</b>							
Contract Income		304,472.53	23,239.53	260,762.51			588,474.57
Grant Income					32,500.00	10,500.00	43,000.00
<b>Total Contributions and Grants</b>	<b>\$ 0.00</b>	<b>\$ 304,472.53</b>	<b>\$ 23,239.53</b>	<b>\$ 260,762.51</b>	<b>\$ 32,500.00</b>	<b>\$ 10,500.00</b>	<b>631,474.57</b>
<b>Total Revenue</b>	<b>\$ 0.00</b>	<b>\$ 304,472.53</b>	<b>\$ 23,239.53</b>	<b>\$ 260,762.51</b>	<b>\$ 32,500.00</b>	<b>\$ 10,500.00</b>	<b>631,474.57</b>
<b>Gross Profit</b>	<b>\$ 0.00</b>	<b>\$ 304,472.53</b>	<b>\$ 23,239.53</b>	<b>\$ 260,762.51</b>	<b>\$ 32,500.00</b>	<b>\$ 10,500.00</b>	<b>631,474.57</b>
<b>Expenditures</b>							
<b>Contract Services</b>							
Professional Personnel	19,630.00	202,565.24	102,947.50	8,350.00		4,280.00	337,772.74
<b>Total Contract Services</b>	<b>\$ 19,630.00</b>	<b>\$ 202,565.24</b>	<b>\$ 102,947.50</b>	<b>\$ 8,350.00</b>	<b>\$ 0.00</b>	<b>\$ 4,280.00</b>	<b>337,772.74</b>
<b>Operating Costs</b>							
Computer Software				731.62			731.62
Equipment & Supplies			28.47	2,778.25			2,806.72
Meeting Expenses				160.74			160.74
Office Supplies			22.60	374.29			396.89
Payroll Processing Fees				17.90			17.90
Printing				48.32	170.00		218.32
WebSite Expenses						2,876.64	2,876.64
<b>Total Operating Costs</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 51.07</b>	<b>\$ 4,111.12</b>	<b>\$ 170.00</b>	<b>\$ 2,876.64</b>	<b>7,208.83</b>
<b>Payroll Expenses</b>							
Payroll Taxes		6,660.87	1,292.39	16,187.41	973.20		25,113.87
Wages		77,670.17	15,346.17	187,892.00	11,652.79		292,561.13
Workers Comp Insurance		489.56	120.19	1,288.86			1,898.61
<b>Total Payroll Expenses</b>	<b>\$ 0.00</b>	<b>\$ 84,820.60</b>	<b>\$ 16,758.75</b>	<b>\$ 205,368.27</b>	<b>\$ 12,625.99</b>	<b>\$ 0.00</b>	<b>319,573.61</b>
<b>Program Expenses</b>							
Education Outreach				63.46	9,704.00	1,188.00	10,955.46
Events		5,366.65		9,936.73		960.00	16,263.38
Focus Groups		693.46		166.75			860.21
Home Inspections		1,141.82		1,430.00			2,571.82
Program Materials		398.69	15,303.54	1,727.95			17,430.18
<b>Total Program Expenses</b>	<b>\$ 0.00</b>	<b>\$ 7,600.62</b>	<b>\$ 15,303.54</b>	<b>\$ 13,324.89</b>	<b>\$ 9,704.00</b>	<b>\$ 2,148.00</b>	<b>48,081.05</b>
Promotional Meals				176.20			176.20
Travel				2,539.45			2,539.45
Travel Meals				537.17			537.17
<b>Total Expenditures</b>	<b>\$ 19,630.00</b>	<b>\$ 294,986.46</b>	<b>\$ 135,060.86</b>	<b>\$ 234,407.10</b>	<b>\$ 22,499.99</b>	<b>\$ 9,304.64</b>	<b>715,889.05</b>
<b>Net Operating Revenue</b>	<b>-\$ 19,630.00</b>	<b>\$ 9,486.07</b>	<b>-\$ 111,821.33</b>	<b>\$ 26,355.41</b>	<b>\$ 10,000.01</b>	<b>\$ 1,195.36</b>	<b>-84,414.48</b>
<b>Net Revenue</b>	<b>-\$ 19,630.00</b>	<b>\$ 9,486.07</b>	<b>-\$ 111,821.33</b>	<b>\$ 26,355.41</b>	<b>\$ 10,000.01</b>	<b>\$ 1,195.36</b>	<b>-84,414.48</b>

## June 22, 2023 - SBCFSC Community Chipping Program Update

Prepared by: Kate Furlong - Project Manager  
[kfurlong@sbfiresafecouncil.org](mailto:kfurlong@sbfiresafecouncil.org)

**Project Summary:** The Community Chipping Program will provide residents in 26 communities located within the high fire severity zones of coastal Santa Barbara County, a total of 5,908 residents and 32,661 acres, with the support to create and maintain defensible space and community access by providing free curbside chipping services and tagging and trimming activities to improve ingress and egress throughout neighborhoods. SBCFSC is taking a holistic approach to home hardening and defensible space creation through education and encouraging residents to register for home assessments to improve programmatic impact. This project is funded by a grant as part of CalFire's Climate Investment Program totaling \$2,037,939.00

### Updates:

- **29.5** Days of service
- **185,540** pounds of vegetation chipped
- **79,600** non-chippable material removed
- Total of **265,140 pounds** of material removed from communities
- Massive participation from the Mission Canyon community
- Upcoming
  - **June 19** San Marcos Foothills [East of San Marcos Road]
  - **June 26** San Marcos Foothills [West of San Marcos Road]
  - **July 10** Rancho Embarcadero & Farren Rd
  - **July 17** El Capitán Ranch
  - **July 24** Paradise Road
  - **July 30** WRA revisit and Paradise Road tag and Trim

## June 22, 2023 - SBCFSC SB South Coast Herbivory Program Update

Prepared by: Kate Furlong - Project Manager  
[kfurlong@sbfiresafecouncil.org](mailto:kfurlong@sbfiresafecouncil.org)

**Project Summary:** The SB South Coast Herbivory Project will implement 3000 acres of fuel reduction through the use of prescribed herbivory (sheep, goats) to reduce fuel loads in a cost effective and ecologically sound manner. The project includes 26 prescribed herbivory fuel treatments located along the south coast of Santa Barbara County (SBC). The fuel treatments are strategically located adjacent to critical transportation corridors and WUI areas. The project goal is to reduce fuel loading to mitigate the potential for high intensity wildfire and reduce the potential for wildfire ignitions. There are over 17,800 habitable structures within the high fire hazard area of the PIZ that will potentially benefit from these proposed fuel treatments. This project is funded by a grant as part of CalFire's Climate Investment Program totaling \$1,948,551.55

### Updates:

- Dudek has been conducting Biological, Archaeological, and Geological field assessments. 80% complete.
- The project areas and acreage will be re-evaluated following receipt of Dudek's environmental review.
- The Grazing Project Manager will complete onsite assessment of project area along with Rob Hazard and grazing contractor in order to view and map areas to avoid and evaluate full project scope.
- There were 5 contractors that submitted bids toward the grant
- A draft contract for vendors will be submitted to the Executive Board for review and approval. Contract will include language to encourage vendors to participate in meetings and events related to the project in order to assist in answering questions from the public.
- SBCFSC will be scheduling a stakeholder meeting once contracts have been executed for the project to allow public engagement regarding the area and execution of the grazing project.



Promoting Wildfire Safety Through Education and Action

## June 2023 - Structural Retrofit Portal Update

Prepared by: **Christina McGinnis** - Project Manager  
mcginnisenv@gmail.com

**Project Summary:** This project designed a structural retrofit portal to assist homeowners and renters with different options they can undertake when considering home hardening. Home hardening is a multi-faceted approach to increasing the ignition resilience of your home. The portal provides detailed videos on what you can do to prepare your home, as well as photos, “dos and don’ts”, and permitting details where applicable. Home hardening is a process, and the site itemizes retrofits that provide the greatest benefit, and includes an overview of different options for each part of the home.

### Updates:

- Filmed new video footage on garages for the Wildfire Home Hardening.org website on June 14th with Maeve Juarez from Montecito Fire. The video, still shots, and editing will take place over the next month.
- Waiting for upload of selected video and stills from Dave Shew presentation, then will integrate into website sections.
- Created narrative and script for video interview on garages and vetted content with Dave Shew and Rob Hazard. Worked with flim crew during entire shoot and prompted Maeve for content.
- Creating “Dos and Don’ts” photos, and “Take Action” tabs for new corresponding “Garages” section.
- Preparing new sections on sprinklers, fire-resistant paint, and spark arrestors, describing the FSC’s position for these treatments.

### **REQUEST:**

Met with Alison Bradley (web designer) and Ethan Turpin to discuss work products and workflow. Both will need more time to complete their portions of the project. **Thus, I need to request a schedule extension of six weeks to ensure there is adequate lead time to integrate new content into the existing site.** Ethan needs approximately one month to edit, and Alison has requested two weeks lead time for integration of the new content and interfacing with her staff.

**Thank you!**

**Christina McGinnis**