



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
July 12, 2023**

Executive Committee Directors Present: Paul Van Leer, Victoria Cooper, Nic Elmquist, Rob Hazard

Executive Committee Directors Absent: Kevin Varga

Others Present: Anne-Marie Parkinson, Kian Brouwer, Phil Seymour, Ted Adams, Selden Edner, Kim Pananides,

1. Grants

- Review Socal Edison meeting
- SCE reached out to us. AMP, P. Van Leer, and N. Elmquist met with representatives. They have a large sum of money they need to give out. They want a pre-application by next Friday 7/21.
- AMP wants to submit two applications incase we do not get other grants previously applied for. Possible projects iclude a landscape resiliency program, defensible space program, a plotter for the office, using these funds for our other grants where funds will all be used. R. Hazard suggests we could use these funds to pay crews to maintain existing fuel treatments.
- P. Seymour suggests we could use these funds to increase our FW presence in the county. Use it to maintain/continue the RWMP.
- R. Hazard thinks we could use these funds to create a new position for a field work/boots on the ground person for K. Furlong/J. Tobins projects. Executive Committee agress this would be a great idea.
- Staff will work on these proposals to present at next weeks EC meeting
- PG&E grant opportunity
- PG&E asked us be messengers for them. EC agrees we should turn them down, but ask them for funds to do another event in North County. Continue to have their Logo on our list of partners.
- CFSC free trailer program
- CFSC has a bunch of free stuff/swag that we can put our logo on. Will be a canopy, small giveaways, etc.

2. Employee Handbook

- AMP drafted sections of the employee handbook for review. Ec suggests adding language about in-office work policies.
- EC agrees we shouldn't offer PTO or paid holidays for part-time employees. For staff there shouldn't be a "rollover" only a set maximum that can't be surpassed. EC agrees the maximum accrual is 200 hrs for staff members, 240 for ED. There also has to be board/EC approval for employees taking an extended vacation. New employees who haven't accrued any can take unpaid time off.
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3. Fall in-person BOD meeting

- Instead of having a speaker, use this time to have staff give in-depth presentations and answer questions from community members
- EC agrees on September 28th. K. Brouwer will reach out to martha and confirm.

4. Set July 27th BOD agenda

- N. Elmquist confirms the agenda for the July BOD meeting

5. In person July meeting

- July 27th in-person RWMP meeting

General Notes

- P. Van Leer says we should look into Fish and Wildlife Federal grants that Katie Lighthall sent us. V. Cooper says these are very challenging and would put us in a tough competition pool. We could look for partnerships to apply with
- If Hancock doesn't work out for the Lompoc event we need to work on some secondary venues. Possibly reach out to J. Hartmann, she has assistant who could look into this for us
- Radio show ideas: Podcast style would be very easy for us

ED Administrative Update

- **New FSC phone number! (805) 220-9037**
- Payroll has been allocated and billed so Kevin can provide a more accurate financial report at the BOD meeting.
- Created a draft cash flow sheet Kevin and I can test out when he gets back
- Kian is working on getting staff and board name tags and collared shirts which will hopefully be ready by our next in person board meeting.

Action Items:

- K. Brouwer will invite E. Turpin, Mike Williams, and Paula Lopez Ochoa to the radioshow subcommittee meetings.
- First meeting will be just radio show subcommittee meeting, then we will have a larger meeting with additional members. We can get the major work out of the way, then worry about the rest of the work. Thursday, July 20th 1 PM for first meeting at Montecito Fire Headquarters

Minutes submitted respectfully: Kian Brouwer