



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
July 26, 2023**

Executive Committee Directors Present: Victoria Cooper, Nic Elmquist, Kevin Varga, Rob Hazard

Executive Committee Directors Absent: Paul Van Leer

Others Present: Anne-Marie Parkinson, Kian Brouwer, Phil Seymour, Ted Adams

1. Lessons from Board Leadership Institute (BLI)

- P. Van Leer, K. Varga, A. Parkinson and K. Paninides have been attending
- K. Varga presented key things they have learned in the classes they have attended:
- Board structure/Development/Culture: AMP recommends having board members form a temp. Subcommittee to go over our current structure. EC agrees

2. Review updated Ethan MOU

- AMP has updated Ethan Turpin's MOU to include new items we want him to create/do for us. It is all within the NFWF budget
- EC makes motion to approve this updated MOU for board approval. Director Elmquist firts, Director Cooper seconds, all in favor

3. Follow up with Ray Smith

- We should start doing things for board members when they leave the board.
- Possibly a plaque with letter from board/staff. N. Elmquist will reach out to their PIO

4. In person finance review

- August 16th Exec. Committee meeting to go over finance review. Confirm with R. Hazard County Headquarters for meeting location

Action Items:

- Add Standard Filing System for the organization to next weeks meeting

Minutes submitted respectfully: Kian Brouwer