



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
August 30, 2023**

Executive Committee Directors Present: Paul Van Leer, Victoria Cooper, K. Varga, Rob Hazard,

Executive Committee Directors Absent: Nic Elmquist

Others Present: Anne-Marie Parkinson, Kian Brouwer, Ted Adams, Phil Seymour, K. Furlong, J. Tobin,

1. Grazing Contracts

- R. Hazard and J. Tobin met with Dudek who ensured the VTP is close to being done. We are now waiting on a member of a local tribe to settle his dispute with the project. They are setting up a meeting on Friday with this individual.
- P. Seymour looked over the contracts and has a few comments/changes

2. Grazing Workshop

- Workshop will be on September 20th. J. Tobin is working on the flyer and is inviting members of the community who are interested. R. Hazard provided her with a list of contacts he identified as people who should be reached out to.
- J. Tobin will use our list of community members for other invites
- She will send her finalized list to the board who will make recommendations for others who were left off

3. Retirement Plans revisited

- AMP has continued to research retirement plans for staff. Simple IRA is her top choice currently
- She will further explore 401ks and 403b's. They may cost more to offer, but provide more flexibility in what we offer as matching
- AMP will inform the Executive Committee and board when she has made a final decision.

Health Insurance

- AMP has also been looking into health insurance for employees. There is a certain amount required by the govt. for small businesses. AMP will keep looking into it through certain companies
- Link she has used: [How to Set a QSEHRA Budget for Your Small Business | Gusto](#)
- V. Cooper is concerned that the chart has the option to exclude employees under 25. This is legal but the EC agrees that we would want to provide the option to all employees

4. Finances

- We currently have enough funds in our bank account to last until around September 21st
- NFWF hasn't responded to anyone for months. No one there can give us any information or contacts
- We have until 3 weeks from today to receive checks or we will go under our bank account balance
- AMP will ask J. Tobin if we can delay a payment to Dudek.
- K. Brouwer will check our PO box twice a week to ensure if we get any checks they can be deposited quickly
- Our workers comp and liability insurance payments are also due this month. These we can't delay

ED Administrative Updates

- Crystal recommended moving but 5k from US Bank to Chase since the large expenses have cleared from US Bank. She wants to start doing payroll and future expenses from our new account.
- Haven't gotten a quote yet from our liability insurance provider. Sent in a updated renewal form back in April/May. Connected with our third party representative and she said they will send out the new policy next week after the holiday.
- Created [grant overview](#) document that is a summary of current grants, and grants we are looking to apply for or are waiting to head back on a submitted application.

Motions:

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General Notes:

- If F. Tan is interested in joining our board, AMP suggests he join our board and take over K. Varga's role as treasurer. They will meet once AMP is back

Minutes submitted respectfully: Kian Brouwer