



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
October 18th, 2023**

Executive Committee Directors Present: Paul Van Leer, K. Varga, Nic Elmquist, Victoria Cooper, Rob Hazard

Executive Committee Directors Absent:

Others Present: A. Parkinson, T. Adams

1. CFSC Defensible Space Grant

- We were originally awarded half of the grant ask (\$250,000). CFSC found additional grant funds for us, so we will be awarded a total of \$468,000.
- Potentially with these extra funds we can hire a temporary part or full-time employee to help with the grant implementation, or hire someone who will also work on the Lompoc CWPP take on the workload until the CWPP work is more full-time. Staffing needs will be assessed later this year as we plan for 2024.

2. SBCFSC Office Space

- With County Fire being awarded the ambulance contract, they will be looking for buildings to house the new 24/7 employees. They will likely put them in the old chief's housing at Station 13 where FSC currently operates out of, so we will need to find new place for staff and our abundance of supplies.
- When Rob is back in town he will check on the status update for where County Fire is likely to place these new employees. Potentially, an additional unit by Station 11 would be open or there may be extra space at the County buildings off of Turnpike and Calle Real.

3. Employee Handbook

- A final draft is ready for Board review at the October BOD meeting. We will review policies that we can set. Legal language for the other documented policies will be reviewed by an employment lawyer.



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Motions:

General Notes:

- PMs are working on grant budgets, timelines, and workplan for 2024 so ED and BOD can plan out work and finances for the upcoming year. They will have a draft for AMP on Nov 1, then AMP and Kevin will work on a draft organizational document and finance plan for Board review at the November meeting. Rob will assist with a timeline for the Lompoc Valley CWPP grant.
- The Nov 8 EC meeting will focus on reviewing the draft 2024 annual budget and work plan.
- The Nov 15 EC meeting to focus on Board Development tasks.

Minutes submitted respectfully: Anne-Marie Parkinson