



Promoting Wildfire Safety Through Education and Action

**Santa Barbara County Fire Safe Council
Executive Committee Meeting
June 12th, 2024**

Executive Committee Directors Present: Rob Hazard, Paul Van Leer, Kevin Varga, Nic Elmquist

Executive Committee Directors Absent:

Others Present: A. Parkinson, C. Harris, S. Edner

1. Contractual rates for staff
 - a. AMP has been in discussion with the Botanic Garden about creating an updated list of plants for fire safety.
 - i. The Botanic Garden wants to work with the FSC, Signal, and UCSB to make a 'decision tree' document.
 - b. The Botanic Garden has asked the FSC for contractual rates to pay staff members for time spent on the project. They would pay the FSC to be involved with this project.
 - c. The EC deliberates on if the FSC should create staff contractual rates to work on projects for other organizations?
 - i. Staff beginning to work for other organizations on behalf of the FSC at a high contractual rate would be a large paradigm shift for the organization. The FSC has never done this before.
 1. The EC does not want the FSC to stray away from its grassroots beginnings. All members lean towards, no, the FCS should not create staff contractual rates to do outside work for external organizations.
 - ii. AMP stresses the point that the FSC needs to create a different revenue stream. Staff contractual rates could be an avenue for this.
2. RAMP credit card and expense process
 - a. P. Vanleer and AMP met with a RAMP representative last week to discuss getting company credit cards for staff members.
 - b. The EC discusses the benefits and drawbacks of getting a third party credit card.
 - i. All members like the idea of testing this new process by getting one RAMP credit card for either AMP or Jessie.



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- c. *Motion to approve applying for a credit card with RAMP.*
 - i. *R. Hazard first, K. Varga seconds. All in favor.*
3. [Sofia Kaloper employment contract](#), [job description](#), and hiring motion.
 - a. The EC discussed the next steps in moving forward with S. Kaloper. All members are still in agreement on hiring the applicant.
 - b. AMP has put the contract, job description, and job responsibilities in writing.
 - c. Once hired S. Kaloper will primarily work on social vulnerability mapping and help coordinate/instruct the summer GIS interns that the FSC will hire.
 - d. AMP will send her the contract to sign this week.
4. BOD recruitment - Carla D'Antonio
 - a. C. D'Antonio is interested in joining the FSC Board.
 - b. The FSC has asked her to attend at least two of our BOD meetings prior to her election.
 - c. The EC agrees she is a good fit with the organization. There is potential to vote her in during the August or September Board meetings.
5. Budget for Membership Committee
 - a. The membership committee requests a small discretionary budget for membership activities and materials.
 - i. The membership committee has discussed boosting the program by providing more benefits and activities throughout the year.
 - ii. The functioning of the committee will be made more efficient by having a yearly pre-approved amount to spend rather than asking the Board everytime it needs to make small purchases.
 - iii. To approve the use of the funds it has to be a unanimous decision amongst committee members and it will be reported to the EC at the following EC meeting.
 - b. The EC agrees with this idea.
 - c. *Motion to approve a yearly \$2,000 budget for the membership committee. K. Varga first, N. Elmquist seconds. All in favor.*
6. GIS intern interviews
 - a. FSC has had one application come through so far.
 - b. The EC points out the need to make very clear objectives for these interns.
 - c. AMP will be interviewing the intern candidates herself.



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Motions:

- *Motion to approve applying for a credit card with RAMP.*
 - *R. Hazard first, K. Varga seconds. All in favor.*
- *Motion to approve a yearly \$2,000 budget for the membership committee. K. Varga first, N. Elmquist seconds. All in favor.*

General Notes: [none]

Minutes Submitted Respectfully: Charles Harris